



WMO

# INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE



UNEP

No: 6906-07/IPCC/AR4

Attachment: CD-ROM

To designated IPCC Focal Points and  
Ministries of Foreign Affairs  
(if no focal point has been designated)

## COPY

*(Original letter and CD-Rom have been sent to the IPCC Focal Point of your country)*

Geneva, 12 February 2007

Dear Sir/Madam,

I have the honour of forwarding to your Government the final draft of "Climate Change 2007: Mitigation of Climate Change", which is the contribution of Working Group III of the IPCC to the IPCC Fourth Assessment Report (AR4). This is the final distribution to Governments prior to the formal approval process as described below.

You may recall that the IPCC Fourth Assessment Report consists of three Working Group contributions and a Synthesis Report, all of them to be completed in 2007. The final draft reports of the contribution of Working Groups I and II have been sent to you already under different cover (Ref. 7780-06/IPCC/AR4 dated 27 October 2006 and 7802-06/IPCC/AR4 dated 22 December 2006, respectively). The contribution of Working Group III to the AR4 will be considered at the 9<sup>th</sup> Session of Working Group III of the IPCC, which will be held in Bangkok, Thailand, from 30 April to 3 May 2007.

Two previous drafts of this Report have been subject to scientific and technical reviews by experts and Governments, as called for in the IPCC Procedures for the Preparation, Review, Acceptance, Adoption, Approval and Publication of the IPCC Reports (hereinafter referred to as the IPCC Procedures; see the website [www.ipcc.ch](http://www.ipcc.ch) for a copy). The drafts have been revised after each of these two reviews, taking into account the comments received, and this process has produced the enclosed final draft.

In accordance with IPCC procedures, the final draft Summary for Policymakers (SPM) will be submitted for line-by-line approval by Working Group III of the IPCC at its 9<sup>th</sup> Session and the full final draft Report will be submitted for acceptance by the Working Group at that time. The IPCC Procedures stipulate that approval of the draft SPM by the Working Group signifies that the SPM is consistent with the factual material contained in the underlying full Report. Coordinating Lead Authors and other selected Lead Authors will be present at the Session to assist in ensuring consistency with the underlying assessment. The approved SPM and the accepted underlying full Report will be submitted to the IPCC at its Twenty-sixth Session (Bangkok, 4 May 2007) for acceptance.

To facilitate the approval of the Summary for Policymakers of the Report and ensure an efficient conduct of the Working Group Session, your Government is encouraged to submit comments on the final draft SPM, including any changes that you intend to propose at the Session, by April 6, 2007 in order that these may be compiled and made available to delegates for consideration during the Session.

Access to the draft report:

The Final Draft Report, associated material and detailed instructions for submitting your comments can be found on the enclosed CD-ROM and accessed via the following closed web site:

*[Part of the text removed here]*

From this website you can download the separate chapters, Technical Summary and SPM of the Report in portable document format (pdf).

All of this material is also available on the enclosed CD-ROM. If you require that the draft Report be sent to you as a hard copy document, please contact the Working Group III Technical Support Unit (WGIII TSU) as soon as possible, providing a full courier address. You can send such requests by email to: [ipcc3tsu@mnnp.nl](mailto:ipcc3tsu@mnnp.nl)

It should be emphasized that the Report and its SPM are still drafts, and as yet not accepted or approved. They must not be cited or quoted and you are further requested not to distribute the documents or the passwords for the closed website except for the purpose of your Government's consideration of the final drafts.

Submission of comments

Please note that, in accordance with IPCC Procedures, only the SPM is open to further comments at this stage.

Please prepare your comments using the Microsoft Excel spreadsheet that can be downloaded from the web site given above and which is also on the attached CD-ROM. Given the large number of comments that may be received and the limited time available to collate these in a form that can be used in the WG III Session, I must ask that you use this format as far as possible.

**Please send your spreadsheet of consolidated comments by e-mail to the WGIII TSU at: [ipcc3tsu@mnnp.nl](mailto:ipcc3tsu@mnnp.nl) Comments should be submitted by April 6, 2007.**

Every effort has been made to ensure that the above electronic preparation and submission procedures are robust and user-friendly, however, if you have difficulty in using them please immediately contact the WGIII TSU at: [ipcc3tsu@mnnp.nl](mailto:ipcc3tsu@mnnp.nl) or by phone: +31 30 2744281.

A copy of this letter (without CD-ROM) is being sent to the Ministries of Foreign Affairs of countries with designated IPCC Focal Points, and to the IPCC Contact Points, for information only.

Yours sincerely,



Renate Christ  
Secretary of the IPCC