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Annex(es): 2

To the participants of the Expert Meeting (EM) on Potential Studies of the IPCC

Geneva, 21 November 2014

Sir/Madam,

I would like to explore your availability to participate in an Expert Meeting on Potential Studies of the IPCC Process scheduled to take place at the WMO Headquarters in Geneva, Switzerland, on 28 and 29 January 2015.

The primary product of the Expert Meeting will be a report that recommends principles to guide the IPCC's engagement in potential studies of the IPCC process, for consideration by the IPCC Panel.

Attached you can find a paper on the "Scope of IPCC Expert Meeting on studies of the IPCC Process" and a copy of a provisional programme for the meeting with tentative indication of possible speakers. Upon confirmation of your availability we will circulate a final version of the programme.

We would be grateful to receive your response by **Monday 1 December 2014**.

Kindly be advised that financial support will be available from the IPCC Trust Fund for participants from developing countries and countries with economies in transition (EITs) upon request.

Yours sincerely,



(Carlos Martin-Novella)
Deputy-Secretary of the IPCC