

Our ref.: 5181-14/IPCC/AR5

To the Executive Heads of  
International and other Organizations

Geneva, 16 April 2014

Sir/Madam,

I have the honor of addressing you on the matter of the Government and Expert Review of the First Order Draft (FOD) of the Synthesis Report (SYR) of the IPCC Fifth Assessment Report (AR5). The SYR FOD will undergo simultaneous review by governments and experts for a period of eight weeks from 21 April to 13 June 2014.

As explained in Appendix A of the Principles Governing IPCC Work (IPCC Procedures)<sup>i</sup>, the SYR will synthesize and integrate materials contained within the AR5 Assessment Reports in a non-technical style. The SYR outline was approved at the 32<sup>nd</sup> session of the IPCC (IPCC-32) in Busan, Republic of Korea, in October 2010. In accordance with IPCC procedures, the SYR will be subject to only one review round. The approval session is planned in the last week of October 2014 in Copenhagen, Denmark.

The review of draft reports is a key element of the IPCC assessment process. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation.

In accordance with the decision by the Panel at its 35<sup>th</sup> Session in June 2012, IPCC observer organizations are now invited to encourage experts to participate as Expert Reviewers in the WGI AR5 Government and Expert Review of the SOD. Please note that such experts provide reviews under their own name; they do not represent the observer organization.

An online registration process has been developed and can be accessed directly by prospective experts via the Synthesis Report website: <http://www.ipcc-syr.nl/review/registration/>

Please note that observer organizations do not need to send any information to the IPCC Secretariat in response to this call. Additional information on the role of Expert Reviewer is available in Annex 1 of Appendix A to the Principles Governing IPCC Work.

If you have any questions about the process, please contact the IPCC Synthesis Report Technical Support Unit at [syr.review@pbl.nl](mailto:syr.review@pbl.nl)

As a reminder, the Government and Expert Review of the SYR starts on **21 April 2014** and ends on **13 June 2014**.

Yours sincerely,



(Gaetano Leone)  
Deputy Secretary of the IPCC

<sup>i</sup> <http://www.ipcc.ch/pdf/ipcc-principles/ipcc-principles-appendix-a-final.pdf>