

Our ref.: 5172-18/IPCC/GEN

To: Members of the IPCC Bureau
and IPCC Technical Support Units

GENEVA, 28 March 2018

Dear Sir/Madam,

The Intergovernmental Panel on Climate Change at its forty-seventh session decided to establish a task group with the aim of developing a framework of goals and actions to improve gender balance and address gender-related issues within the IPCC.

According to the decision, the task group will:

- Prepare a report on gender balance and gender related issues within the IPCC.
- Solicit, from the members and observers organizations of the IPCC, submissions on relevant national and international gender policies and strategies.
- Consult other relevant organizations.
- Propose recommendations for further action.

The task group's mode of working will be through various electronic means and face-to-face meetings during IPCC plenaries.

The task group will present a report with recommendations to the forty-ninth session of the IPCC.

The task group is open to IPCC members, Bureau members and Technical Support Unit staff and will select two Co-chairs and a rapporteur from its members at its first meeting. One of the Co-chairs should be from a developed country and another from a developing country/country with an economy in transition (EIT). One of the Co-chairs should be female. One of the Co-chairs should be female.

A dedicated web space for the IPCC gender task group can be found here www.ipcc.ch/organization/gender.shtml

The Secretariat of the IPCC hereby calls for nominations for the IPCC Gender task group. The deadline for submitting a nomination is **Monday 16 April 2018**. Please submit your nominations via email to ipcc.gender@wmo.int.

Yours sincerely,



(Abdalah Mokssit)
Secretary of the IPCC